UTICA
UNIVERSITY

# UNDERGRADUATE ACADEMIC PROGRAM CHANGE FORM
## BUSINESS & JUSTICE STUDIES

**Date:** _____ **Banner ID:** _____

**Student Name:** _____ **Current Major:** _____

**Is student graduating this semester?** ☐ **YES** ☐ **NO**

| | |
|---|---|
| ☐ **Dual Major** | If your Dual Major or Dual Degree program is in a different Academic School, please be sure that both forms are submitted to the Registrar's Office (123 White Hall) *together.* |
| ☐ **Dual Degree** | Students pursuing programs of study in two degrees (one BA, one BS) must complete 150 credits in order to get two diplomas. See the Utica College catalog for dual degree policy. |
| ☐ **Major & Certificate** | When adding a certificate to your current major, permission of the Associate Provost for Online Learning and Vice President of the School of Online and Extended Studies is required. |

**Students wishing to pursue an Education program in addition to this major must contact the Teacher Education Program (located in the Library Concourse – Phone 315-792-3815) directly.**

**PLEASE INDICATE WITH AN "X" ALL MAJORS AND MINORS YOU PLAN TO COMPLETE.**

**ADDING MAJOR(S)**

*If your program has multiple concentration options, if one is not selected, we will choose the default concentration for that major, which is noted with an asterisk.*

- ☐ Accounting (B.S.)
  - ☐ Public Accounting*
  - ☐ Private Accounting
- ☐ Business Administration (B.B.A.)
- ☐ Business Data Analytics (B.B.A.)
- ☐ Business Management (B.S.) *(catalog term 201810 going forward)*
  - ☐ General Management*
  - ☐ Human Resources Management
  - ☐ Marketing Management
  - ☐ Insurance and Risk Management
  - ☐ Nonprofit Management
- ☐ Construction Management (B.S.)
- ☐ Criminal Justice (B.S.)
- ☐ Digital Media and Marketing (B.B.A.) *(catalog term 202510 going forward)*
- ☐ Finance (B.S.)*(catalog term 202210 going forward)*
  - ☐ Investment
  - ☐ Real Estate Finance
- ☐ Cybersecurity (B.S.) *(catalog term 201580 going forward)*
  - ☐ Cybercrime and Fraud Investigation *
  - ☐ Digital Forensics and Incident Response
  - ☐ Cyber Operations
- ☐ Cybersecurity Operations Management (B.B.A.) *(catalog term 202210 going forward)*
- ☐ Economics (B.A.)
- ☐ Sports Management (B.B.A)

**Dean signature required if changing into a new program that requires change in the catalog term.**

**New Adviser:** _____ **E-mail address:** _____

**Office Location:** _____ **Dean Signature:** _____

**ADDING CERTIFICATE**

- ☐ Financial Crimes Investigation

**Permission of the Associate Provost for Online Learning and Vice President of the School of Online and Extended Studies is required.**

**ADDING MINOR(S)**

*There is no change of faculty adviser when a student declares a minor. However, students should consult with a faculty member in their minor field when declaring a minor.*

- ☐ Accounting
- ☐ Criminal Intelligence Analysis
- ☐ Criminal Justice
- ☐ Cybersecurity
- ☐ Economics
- ☐ Entrepreneurship
- ☐ Finance
- ☐ Fraud and Financial Crime Investigation
- ☐ Healthcare Management
- ☐ Homeland Security and Emergency Management
- ☐ Marketing
- ☐ Management
- ☐ Public Relations
- ☐ Sports Management

**TO DROP A MAJOR OR MINOR:**

☐ *I wish to DROP the* _____ *MAJOR from my program of study.*

☐ *I wish to DROP the* _____ *MINOR from my program of study.*

**Success Coach Signature:** _____ **Office Location:** _____

**DISTRIBUTION:** ☐**REGISTRAR** ☐**STUDENT** ☐**ACADEMIC SCHOOL** *REVISED: 11/2024*